

Notice to Bidders

Separate, sealed bids for each of the requirements set forth below will be received at the Office of the Treasurer of the Hamilton County Educational Service Center, 11083 Hamilton Avenue, Cincinnati, Ohio 45231, until **3:00 P.M. – LOCAL TIME, May 12, 2016**, and will be publicly opened and read immediately thereafter at the usual place of meeting, and a report thereof made to the board at their next meeting.

Pre-bid meeting: Prospective bidders are encouraged to attend a **pre-bid meeting** to be held **May 2, 2016**, beginning at **3:00 p.m. at 11083 Hamilton Avenue, Cincinnati, Ohio 45231**.

Said work consisting of **HVAC system improvements at the Hamilton County Educational Services Center, 11083 Hamilton Avenue, Cincinnati, OH 45231**.

Copies of the contract bidding documents may be obtained, on or after April 26, 2016 from:

Key Blue Prints, Inc.
411 Elliot Avenue
Cincinnati, OH 45215
513-821-2111
www.keycompanies.com

Documents will be forwarded at bidder's expense. A deposit of **\$50.00** per set is required. Deposit is refundable for documents returned within 10 working days following bid date. All questions regarding interpretation of the bidding documents shall be referred to SHP Leading Design, 4805 Montgomery Road, Suite 400, Cincinnati, OH 45212; phone 513-381-2112 or fax 513-381-5121.

Bids shall be submitted on the form furnished with each set of bid documents or on a photographic copy of that form. Each bid shall be accompanied by a bid guarantee meeting requirements of Section 153.54 of the Ohio Revised Code. Said guarantee may be in the form of a bond (ORC 153.571) or a certified check, cashiers check, or letter of credit meeting requirements of 153.54. Bids received after the time and date set for bid opening will be returned to the bidder unopened.

Hamilton County ESC Governing Board reserves the right to waive informalities, and to accept or reject any and all, or parts of any and all bids.

No bids may be withdrawn for at least 60 days after the scheduled closing time for receipt of bids.

The estimate of probable construction cost for this work is \$369,000.

Hamilton County Educational Service Center Governing Board
By: Don Rabe, Treasurer

Advertise: April 25, 2016; the second advertisement shall be posted on the Hamilton County ESC web site: www.hcesc.org